WASFAA, Executive Council Meeting Minutes, May 5, 2007
The Hyatt Regency Orange County, Anaheim, CA

Saturday, May 5, 2007 – Harbor Room

Present: Tami Sato, Tracy Reisinger, Steve Herndon, Peter Miller, Laura Hughes, Terri Eckel, Sheri Dewey, Jana Narcia, Sun Ow, Vicki Shipley, Wendy Olson, Kathy Campbell, Sandra Guidry, Leonard Walker, Bert Logan, Catherine King-Todd, Jannine Oyama, Kay Soltis, David Tolman, Judy Saling, Renee Davis, Dwight Berreth, Doug Severs, Luhui Whitebear, Marianna Deeken, Francie Campbell, Pat Peppin, Christina Twelves, Carla Idohl-Corwin, Onita Clark

Not Present: Mike Johnson, Don Black, Cheryl Kibarian, Teri Gravenmier, Tracey Lehman, Colleen MacDonald, Cathy Bio, Lana Walter, Louise Jones

Motions that occurred by E-mail between the February and May meetings:

MOTION: Peter Miller moved to increase the Conference Budget. Teri Gravenmier seconded. Motion carried.

Call to Order of the Executive Council Meeting (Tami Sato)
President Tami Sato called the meeting to order at 1:10 p.m. She welcomed everyone to the meeting and reviewed the agenda.

MOTION: Pat Peppin moved to approve the agenda. Jannine Oyama seconded. Motion carried.

Review and Approval of Minutes (Laura Hughes)
The minutes from the February 8-9 executive council meeting were reviewed.

MOTION: Jannine Oyama moved to approve the minutes as amended. Terri Eckel seconded the motion. After some discussion, the motion carried.

Review of the November To Do List (Laura Hughes)
Laura Hughes reported on the To Do List from the previous meeting.

Treasurer’s Report (Peter Miller)
Peter Miller, Treasurer, provided the treasurer’s report. Pat Peppin indicated she had reviewed the monthly statements. WASFAA will hold on to its Vangard Account at this time.

MOTION: Carla Idohl-Corwin moved to approve the report. Steve Herndon seconded the motion. After some discussion on continuing to be fiscally responsible, the motion carried.

There was a discussion on the amount WASFAA should have in reserve. It was decided to have two years of operating expenses.

MOTION: Sheri Dewey moved to change the Policies and Procedures Manual to reflect two years in operating expenses in reserve versus one. Pat Peppin seconded. Motion carried.
Fiscal Planning Committee (Steve Herndon)
Steve Herndon reported for the Fiscal Planning Committee. He reported that Lana is working on the insurance. Tami indicated she would bring up other issues at a later date. She is waiting for NASFAA guidance.

Strategic Planning Committee (Steve Herndon)
Steve Herndon thanked all the committee chairs. He reviewed the minutes from the Portland meeting and the data which had been collected thus far. The State Presidents and EC Officers have been added to the matrix.

Awards and Scholarships Committee (Jannine Oyama)
Jannine Oyama reported on behalf of Cathy Bio. All certificates and awards were ready for presentation later in the Conference.

2007 Sister Dale Brown Summer Institute (David Tolman and Dwight Berreth)
David Tolman reported that Ethic Principals had been added to the curriculum. Kathy Campbell was also added as a faculty member to assist with the transition to next year. The curriculum will be lecture, small groups and case studies.

Dwight Berreth reported registration was not open yet, but a “save this date” e-mail would go out immediately to the list-serv. Registration should be open after the conference.

Training Committee (Bert Logan)
Bert Logan reported that the Training Committee has successful year. He indicated that new trainers are always welcome and it would be a great opportunity to become involved.

2007 Annual Conference Committee (Kay Soltis and Sun Ow)
Kay Soltis and Sun Ow reported that the conference is set. Registration begins today at 3:00 p.m. and we are looking forward to a good conference.

Electronic Services (Peter Miller)
Peter Miller reported there will be a new chair for this committee. It will be Pat Downey from Oregon.

Presidents’ Group Report (Carla Idohl-Corwin)
Carla Idohl-Corwin reported that the state presidents group has had a great year. Ties between states were strengthened. They will be working on a book pertaining to what was submitted for the NASFAA regional award.

Recessed at 2:43 p.m.
Resumed at 3:04 p.m.

Nominations and Elections (Steve Herndon)
Steve Herndon encouraged the state presidents and committee chairs to collaborate to provide a slate of candidates which fully represents the diversity in WASFAA.

Federal Relations (Vicki Shipley)
Vicki Shipley reported that it had been a big week for budget resolution. A Code of Conduct was expected before Memorial Day Weekend. Appropriations Committee will begin work. There may be possible cuts to FFELP.

**Fund Development (Judy Saling)**
Judy Saling reported that we have 49 vendors and 56 booths for the conference. WASFAA will be donating $500 to Rosie’s Garage in the name of each vendor.

**Graduate/Professional Committee (Colleen MacDonald)**
Written report submitted.

**Historical Archives (Renee Davis)**
Renee Davis reported she will be reviewing the archives. She has also requested all reports and minutes for the year to be submitted to her for archiving.

**Membership (Wendy Olson)**
Written report submitted.

**Newsletter (Kathy Campbell)**
Written report submitted.

**Policies and Procedures (Dwight Berreth)**
Dwight Berreth reported that he will have updates to present at the June EC Meeting.

**Research Committee (Doug Severs)**
Doug Severs reported that the Research Committee is working on a survey regarding the various computer systems campuses use.

**Jerry R Sims Management & Leadership Institute (Sandra Guidry and Don Black)**
Written report submitted.

**Site Selection Committee (Leonard Walker)**
Leonard Walker reported that we still need insurance for the Hawaii sites.

**Bylaws (Steve Herndon)**
Written report submitted.

**Volunteer Development (Catherine King-Todd)**
Catherine King-Todd reported that the Mentor Program is ready to go for Conference. They are expecting a record number of first-time attendees to the Newcomers Event. Various individuals will be wearing “Ask Me About WASFAA” tags.

**Federal Update (Marianna Deeken)**
Marianna Deeken reported they are not allowed to attend meals sponsored by vendors or register and pay for any conferences.

**Past President Report (Steve Herndon)**
Written report submitted.

Vice President Report (Pat Peppin)
Written report submitted.

President-Elect Report (Tracy Reisinger)
Written report submitted.

President Report (Tami Sato)
Written report submitted.

Alaska Report (Teri Gravenmier)
Written report submitted.

Arizona Report (Terri Eckel)
Written report submitted.

California Report (Louise Jones)
Written report submitted.

Idaho Report (Sheri Dewey)
No report submitted.

Nevada Report (Renee Davis for Christina Twelves)
Written report submitted.

Oregon Report (Leslie Limper)
Written report submitted.

Pacific Islands Report (Jannine Oyama)
Written report submitted.

Washington Report (Carla Idohl-Corwin)
Carla Idohl-Corwin provided a written report for distribution.

Ethnic Diversity Representative-at-Large Report (Luhui Whitebear)
Luhui Whitebear will do a tribal welcome at the Conference. She also read the contents of the survey which will be sent to the members regarding EDAC and if there should be a name change made. Luhui will work with Tamara Hornbuckle, the new chair.

Segmental Representative-at-Large (Jana Narcia)
Written report submitted.

Associate Representative-at-Large (Don Black)
No Report.

Other Discussion
Sun Ow and Kay Soltis handed out conference packets and bags.
NASFAA will be setting guidelines to get through this time period. They are also developing a Code of Conduct. There was a lengthy discussion on the current climate of the industry.

Tami Sato stated that she will be encouraging participants at the conference to go into the vendor area. Anything they do not feel comfortable taking back to their office can be donated to Rosie’s Garage.

The effects the current climate has on WASFAA:

1. Sponsorships still okay on some levels
2. Department of Education has implemented a Task Force
3. Political Climate has a strong influence on activities
4. Perception is everything
5. Discussion about activity, issues, possible ramifications, etc.
6. Method of fund development is to sponsor the entire conference and not a single event

MOTION: Jannine Oyama moved for adjournment. Jana Narcia seconded the motion. Motion carried.

Meeting was adjourned at 4:35 p.m.